



SEVEN COUNTY INFRASTRUCTURE COALITION
MEETING MINUTES

December 19, 2023 at 10:00 a.m.

Carbon County Commission Chambers (Anchor Location + Electronic)
751 East 100 North
Price, Utah 84501
(801) 712-7622

Board Members Present: Casey Hopes (Carbon County), Lynn Sitterud (Emery County) attended electronically, Greg Jensen (Sevier County) attended electronically, Brad Horrocks (Uintah County) attended electronically, Greg Miles (Duchesne County) attended electronically. Sylvia Stubbs (San Juan County) and Jack Lytle (Daggett County) were absent.

Also, in attendance: Keith Heaton, Brian Barton, Melanie Sasser, and Doug Rasmussen

Attended Virtually: Kelly Carter, Stacey Herpel, Mike Hawley, Daniel Hawley, and Mark Michel.

Others Present: John Laursen, Amy Hadden Marsh (Please notify staff at 801-712-7622 of any spelling corrections or if you were present and not listed.)

Public Meeting Participation Information:

Please click the link below to join the webinar:

<https://jonesanddemille.zoom.us/j/86748043561>

Or Join by Telephone:

1-253-215-8782 or

1-346-248-7799 or

1-669-900-6833

Webinar ID: 867 4804 3561

1. Welcome and Pledge of Allegiance. (Casey Hopes)

Chairman Hopes welcomed everyone to the meeting at 10:10 AM. Board members attended electronically with Commissioner and Commissioners Lytle absent excused. Chairman Hopes

skipped the pledge of allegiance due to the virtual meeting. He then moved to the second agenda item.

2. Line-Item Budget Adjustments 2023 (Smuin, Rich & Marsing)

Melanie Sasser stated that the 2023 budget does not actually require amendment, but we do have some recommended line item adjustments. One would be the additional \$100,000 to the Seep Ridge Road Project that was taken from the Energy Ecosystem Project. This does not change the overall budget.

Chairman Hopes proceeded to ask if there were any questions on the line item. Hearing none, Chairman Hopes called for a motion to approve the line item adjustment.

Motion to approve the line-item budget adjustment 2023 was made by Commissioner Miles seconded by Commissioner Horrocks. Chairman Hopes called for the vote. **The motion passed unanimously with Commissioner Stubbs and Commissioner Lytle being absent.**

3. Public Hearing for the 2024 Seven County Infrastructure Coalition Budget (Brian Barton)

Motion to enter a Public Hearing for the adoption of the Seven County 2024 Budget was made by Commissioner Horrocks seconded by Commissioner Jensen. Chairman Hopes called for the vote. **The motion passed unanimously with Commissioner Stubbs and Commissioner Lytle being absent.**

Public comment was accepted verbally, during the meeting, telephonically by Zoom, and by electronic written submission at stacey@7county.utah.gov. Electronic written comments will be forwarded to the Board Members. All comments are summarized in the meeting minutes. A complete copy of any written comments submitted may be requested at the email address provided herein. Chairman Hopes called on Brian Barton to review the information.

Chairman Hopes then turned time over to Brian Barton for those wishing to make public comments electronically or in person during the public hearing regarding the adoption of the 2024 Seven County Infrastructure Coalition Budget.

Brian Barton proceeded to give instructions on how to participate in the meeting verbally and by Zoom. He indicated parties needed to click the raise hand button which renders the list from Zoom in the order hands are raised. A total of fifteen minutes is set aside for public comment, and each party will have a three-minute comment limit.

Brian Barton shows the anticipated grant revenues of \$35,182,000 and anticipated expenditures of \$35,182,000 at the bottom of the PDF to balance the budget. Some of the revenues would be just like our general funds and additional rail grants. There is also some money left in the Navajo Mountain Water Planning, Navajo Mountain Regional Transportation Planning and Energy Research. There are purchase options at the bottom for the rail that we have had going for the past two years.

Chairman Hopes calls for any questions on the 2024 Seven County Infrastructure Coalition Budget. Seeing none at this time Chairman Hopes calls for a motion to exit the public hearing.

Motion to exit public hearing was made by Commissioner Miles seconded by Commissioner Sitterud. Chairman Hopes called for the vote. **The motion passed unanimously with Commissioner Stubbs and Commissioner Lytle being absent.**

4. Consideration and Adoption of the 2024 Seven County Infrastructure Coalition Resolution 2023-12A (Casey Hopes)

Chairman Hopes calls for any questions or discussion on the Resolution 2023-12A. Seeing none at this time Chairman Hopes calls for a motion.

Motion to approve the 2024 Seven County Budget Resolution 2023-12A was made by Commissioner Miles seconded by Commissioner Horrocks. Chairman Hopes called for the vote. **The motion passed unanimously with Commissioner Stubbs and Commissioner Lytle being absent.**

5. Public Comment (Casey Hopes)

Public comment was accepted verbally, during the meeting, telephonically by Zoom, and by electronic written submission at stacey@7county.utah.gov. Electronic written comments will be forwarded to the Board Members. All comments are summarized in the meeting minutes. A complete copy of any written comments submitted may be requested at the email address provided herein.

Chairman Hopes then turned time over to Brian Barton for those wishing to make public comments electronically.

Brian Barton proceeded to give instructions on how to participate in the meeting verbally and by Zoom. He indicated parties needed to click the raise hand button which renders the list from Zoom in the order hands are raised. A total of fifteen minutes is set aside for public comment, and each party will have a three-minute comment limit.

Brian Barton indicated there were no comments from online participants and turned the time back to Chairman Hopes.

Chairman Hopes proceeded to inquire if any parties in the room wished to make a comment. Seeing none, Chairman Hopes moved on to the next agenda item.

6. Approval of Meeting Minutes for November 9, 2023. (Casey Hopes)

Chairman Hopes inquired about changes or updates to the minutes. Chairman Miles stated there were two spelling errors to be corrected before posting. No additional comments were made.

Motion to approve the November 9, 2023 Meeting Minutes was made by Commissioner Jensen seconded by Commissioner Sitterud. Chairman Hopes called for the vote. **The motion passed unanimously with Commissioner Stubbs and Commissioner Lytle being absent.**

Chairman Hopes then moved to the next agenda item.

7. Resolution 2023-12B Annual Meeting Schedule (Keith Heaton)

Chairman Hopes turned the time over to Director Heaton. Director Heaton stated the dates for the standard meeting schedule will continue in 2024 as it was in 2023. Meeting on the 2nd Thursday of each month at 10:00 AM with the principal location being the Price Administration Building.

Chairman Hopes called for any discussion on the 2024 Meeting Schedule. Being none at this time, Chairman Hopes called for a motion.

Motion to approve the 2024 Meeting Schedule Resolution 2023-12B was made by Commissioner Miles seconded by Commissioner Jensen. Chairman Hopes called for the vote. **The motion passed unanimously with Commissioner Stubbs and Commissioner Lytle being absent.**

8. Presentation, approval and adoption of monthly expenses. (Smuin, Rich & Marsing)

Time was turned over to Melanie Sasser. Melanie Sasser presented the financial information and requested payment approval today. She went on to request payment approval amounting to \$84,700.05. If there is any discussion or review of any items included in the payment request today she is happy to entertain or discuss those individual line items.

SEVEN COUNTY INFRASTRUCTURE COALITION PAYMENT APPROVAL

December 19, 2023 at 10:00am

751 East 100 North

Price, Utah 84501

Expenses Previously Approved by Board :

Vendor	Check #	Invoice #	Amount	Description	Grant

Checks Currently Being Approved:

Vendor	Check #	Invoice #	Amount	Description	Funding Source
VOID	2359				
Smuin, Rich & Marsing	2352	46864	3,643.60	Consulting Per Contract	General Grant
Keith Heaton	2353	19	219.05	Director's Travel and Admin Expenses	General Grant
Stacey Herpel	2354	1123	868.81	Contract Labor	General Grant
Public Employees Health Program	2355	125782	1,638.00	Insurance Premiums - May	General Grant
Public Employees Health Program	2355	235719	1,638.00	Insurance Premiums - December	General Grant
Health Equity	2356	1s02y7a	2.25	HSA Administration Fees - November	General Grant
Health Equity	2356	ucgpq5j	2.25	HSA Administration Fees - December	General Grant
Utah Counties Idemnity Pool	2357	3096	5,038.00	Annual Member Contribution	General Grant
Jones & DeMille	2358	0132883	7,586.16	Program Management and Engineering	General Grant
ETJ Law	2360	2608	1,732.50	General - Legal Services - August	General Grant
ETJ Law	2360	2610	175.00	General - Legal Services - August	General Grant
Jonathan A Stearmer	2361	11/30/2023	7,846.96	General - Legal Services	General Grant
Jonathan A Stearmer	2362	11/30/2023	2,900.00	Uinta Rail Line - Legal Service	Uinta Basin Railway Project Grant -STB Regulatory and Other Legal Services - Phase 2
Venable LLP (1/2 Invoice)	2363	2644627	2,698.85	Uinta Rail Line - Litigation Challenges to STB Decision	Uinta Basin Railway Project Grant -STB Regulatory and Other Legal Services - Phase 2
Jones & DeMille	2364	0132879	7,900.00	Uinta Rail Line - Engineering	Uinta Basin Railway Project Grant - Program Management Services - Phase 2
Jones & DeMille	2364	0132879	12,500.00	Uinta Rail Line - Engineering	Uinta Basin Railway Project Grant - Strategic Communications - Phase 2
ETJ Law	2365	2609	2,625.00	Uinta Rail Line - Legal Service - August	Uinta Basin Railway Project Grant -STB Regulatory and Other Legal Services - Phase 2
ETJ Law	2365	2612	2,850.00	Uinta Rail Line - Legal Services - PAB for August	Uinta Basin Railway Project Grant -STB Regulatory and Other Legal Services - Phase 2
Jones & DeMille	2366	0132881	10,061.63	Navajo Water Settlement - Engineering	Division of Drinking Water
Emery County - LBA	2367	112723	8,136.49	Research Center Facility - Consulting Services	Energy Research Center Grant
ETJ Law	2368	2611	4,637.50	Molten Salt/Research Center Facility - Legal Services	Energy Research Center Grant
Total Payment Approval			\$ 84,700.05		

Motion to approve expenses for September in the amount of \$84,700.05 was made by Commissioner Miles, seconded by Commissioner Horrocks. Chairman Hopes called for the vote. **The motion passed unanimously.**

Melanie Sasser then reviewed the balance sheet as of November 30, 2023. It shows the total assets and liabilities of the Coalition with the second page showing profit and loss statements. We do have a loss of \$434.78 that cannot go through any kind of grants. That is the bank charges and fees to run payroll. We also have included a profit/loss by class which shows all of the funding and expenditures by project. We have detailed information for activity that has happened through November. There is one thing on the balance sheet, we do have a little bit of deferred revenue for a payroll overpayment. We requested an amount and then we had to adjust payroll and that is right now at \$82.98. We will adjust the next request when we do payroll again so the next request will be reduced by that amount. She then asked if there were any questions regarding the financial information.

Chairman Hopes asked if there were any questions or discussion on the financial report. Seeing none, he called for a motion to approve.

Motion to approve the financial report for November was made by Commissioner Jensen seconded by Commissioner Sitterud. Chairman Hopes called for the vote. **The motion passed unanimously.**

Melanie Sasser, again for information purposes only, reviewed the project sheet. This does not require any approval from the Coalition. This concluded the financial update to the Coalition. Chairman Hopes thanked Smuin Rich for their work efforts and commended them on the most recent audit where they received glowing reviews.

9. Motion for closed (executive) session pursuant to 52-4-205 (Litigation, personnel, real estate acquisition, &/or character/professional competency). (Casey Hopes)

Chairman Hopes then requested a motion for a closed session.

Motion to move into closed session for litigation was made by Commissioner Miles, seconded by Commissioner Horrocks.

Chairman Hopes called for a roll call vote to move into closed session. Motion passed; closed session began at 10:42 AM.

SEVEN COUNTY INFRASTRUCTURE COALITION VOTING:

Carbon	Board Member	Yea <u> X </u>	No <u> </u>
Daggett	Board Member	Yea <u> </u>	No <u> </u> (Absent)
Duchesne	Board Member	Yea <u> X </u>	No <u> </u>
Emery	Board Member	Yea <u> X </u>	No <u> </u>
San Juan	Board Member	Yea <u> </u>	No <u> </u> (Absent)
Sevier	Board Member	Yea <u> X </u>	No <u> </u>

Uintah Board Member Yea X No

Chairman Hopes requested a motion to move back into open session and exit the closed session.

Motion to move out of closed session was made by Commissioner Jensen with a second by Commissioner Miles.

Chairman Hopes called for a roll call vote with motion passing at 11:14 AM.

SEVEN COUNTY INFRASTRUCTURE COALITION VOTING:

Carbon	Board Member	Yea <u>X</u>	No <u> </u>
Daggett	Board Member	Yea <u> </u>	No <u> </u> (Absent)
Duchesne	Board Member	Yea <u>X</u>	No <u> </u>
Emery	Board Member	Yea <u>X</u>	No <u> </u>
San Juan	Board Member	Yea <u> </u>	No <u> </u> (Absent)
Sevier	Board Member	Yea <u>X</u>	No <u> </u>
Uintah	Board Member	Yea <u>X</u>	No <u> </u>

10. Motion to Adjourn (Casey Hopes)

A motion to adjourn was made by Commissioner Sitterud.

A motion to approve the December 19, 2023 meeting minutes was made by Commissioner _____, seconded by Commissioner _____.

SEVEN COUNTY INFRASTRUCTURE COALITION VOTING:

Carbon	Board Member	Yea ___ No ___
Daggett	Board Member	Yes ___ No ___
Duchesne	Board Member	Yea ___ No ___
Emery	Board Member	Yea ___ No ___
San Juan	Board Member	Yea ___ No ___
Sevier	Board Member	Yea ___ No ___
Uintah	Board Member	Yea ___ No ___

Co-Chair: Greg Miles

Co-Chair: Casey Hopes

(COALITION SEAL)

ATTEST:

Stacey Herpel