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MEMORANDUM

Date: January 15, 2021
To: Seven County Infrastructure Coalition
From: Michael Hawley, PE; Brian Barton, PE; Daniel Hawley, PE
Subject: **Summary of Work**

Seven County Infrastructure Coalition – Uinta Rail Line

1. Phase 12 –Milestone 2 Owner’s Representative.
 - Agenda preparation and weekly calls.
 - Team status coordination.
 - HDR T09 review and coordination.
 - 404 coordination.
 - DEIS and Section 106 reviews.
 - Discussions with Stakeholders, and CIB coordination.
 - STB coordination regarding 3rd party NEPA contract.
 - Ongoing GRAMA requests and data gathering.
 - Budget updates and tracking.
2. Phase 13 – Strategic Communications
 - Updated social media graphics.
 - Board meeting and social media follow up.
 - Stakeholders call and interaction.
 - Website updates.
 - Weekly team check-in.
 - Project status overview presentations.

Seven County Infrastructure Coalition – Eastern Utah Regional Connection

1. Phase 10 – Phase 2 Program Management
 - BLM approach meeting.
 - Wind Down coordination call.
 - Project closeout coordination.

Seven County Infrastructure Coalition – Natural Gas Concept Plan

2. Phase 50 – Design
 - Team coordination.
 - Report draft for board meeting.
 - Technical reviews.

Seven County Infrastructure Coalition – Program Management & Engineering Services.

2. Phase 30 – General Planning
 - Team planning and coordination.
 - Project ranking discussions and updates.
 - Briefing papers for projects discussion and map creation.
 - Website updates.
 - Board meeting planning and prep.
 - GRAMA communication and records requests.
3. Phase 32 – San Rafael Research Center General Support
 - DOE funding coordination and meetings.
 - Phasing coordination.
4. Phase 33 – Inland Port Satellite Planning
 - GRAMA documents coordination.
 - Researched natural gas pipelines near industrial park.
 - Records collection for legal team.

