

**Seven County Infrastructure Coalition  
Request for Qualifications (RFQ)  
For Grant/Application Writer  
deadline March 24, 2017**

**Introduction**

The Seven County Infrastructure Coalition (“Coalition”) is currently comprised of seven Utah counties, Carbon, Daggett, Duchesne, Emery, San Juan, Sevier and Uintah. The Coalition’s purpose is to be the implementation and ownership entity allowing its members to build essential regional infrastructure elements. The Coalition desires to identify and plan for, procure the public and private funds for, permits, secure rights-of-way, own, and operate revenue-producing infrastructure assets that will benefit the region. Operation and maintenance of these assets will likely be outsourced to third parties. It is contemplated that arrangements with private sector partners will be made in order to share risks and bring needed expertise to various portions of proposed projects.

The Coalition seeks an individual or team to act as a grant/application writer to identify grant opportunities and otherwise prepare applications to advance the Coalition’s operations.

This is a Qualifications/Experience-Based selection process. Qualifications and pertinent experience will be reviewed during RFQ evaluation. After, the selection committee or Executive Director may request in-person interviews or may select the successful candidate based on the written submission alone. The selection committee or Executive Director reserves the right to negotiate contract costs and terms after the selection process is completed and to waive formatting and component requirements. The Coalition reserves the right to not select any grant/application writer.

**RFQ Deadline**

1. Request for Qualifications (RFQ) Due Date is: **March 24, 2017, 5:00pm**
2. Deliver (2) hard copies or email one electronic PDF file clearly marked “Coalition Pipeline Consultant” to:

Seven County Infrastructure Coalition  
c/o Eric Johnson  
5995 S. Redwood Rd.  
Salt Lake City, Utah 84123  
801-520-5333  
[eric@bcjlaw.net](mailto:eric@bcjlaw.net)

3. **RFQ’s will not be accepted after the 5:00pm deadline.**

**RFQ Components**

1. The Request for Qualifications (Max 2 pages) should contain the following components in the order listed:

- Introductory Letter
- Writer's lead qualifications, and pertinent experience
- Writer team member qualifications, and pertinent experience
- Approach to identify grants and funding sources.

2. Questions concerning this RFQ should be addressed to:

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801-520-5333  
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