



## SEVEN COUNTY INFRASTRUCTURE COALITION

### MINUTES

March 3, 2017 at 10:00 a.m.

State Office Building Room B110

350 N. State Street

Salt Lake City, UT 84111

(435) 636-3214

1. Welcome (Phil Lyman)
2. Minutes (Phil Lyman)  
Motion to approve by Commissioner Lytle, Seconded by Commissioner Ogden.  
Unanimously approved.
3. Public Comment (Phil Lyman)  
No comment
4. Resolution replacing Board chair (Eric Johnson)  
It was proposed that there be two co-chairs. Commissioner Brady proposed amending the motion to include co-chairs. It was proposed that the co-chairs be Jae Potter & Phil Lyman.  
Commissioner Lyman voiced his gratitude for Commissioner Potter's leadership and the entire board for efforts and good things happening.  
  
Motion to approve co-chairs by Commissioner Ogden, Seconded by Commissioner Burdick. Unanimously approved.
5. Resolution ratifying new Executive Director & approving agreement (Chair)  
It was highlighted that the employment agreement reflected similar terms of agreement held with Ralph Okerlund. Modest modifications were made in the agreement from the prior agreement. Section 5- Utah retirement benefits. Vehicle provided. After 5 years – review vehicle & whether it needs to be replaced. Cell phone & computer provided. Primary business tools provided by Coalition. Commissioner Lytle proposes a motion that vehicle cost will not exceed \$35,000, Seconded by Commissioner Ogden. IT support

for Executive Director will be provided by Carbon County's IT team and their IT policy will apply. IT support costs will be billed to the Coalition.

Motion to approve Commissioner Lytle, Seconded by Commissioner Ogden.  
Unanimously approved.

Commissioner Lyman welcomed Mike Mckee in his new role.

6. Finance Director Report and approval of expenses (Seth Oveson)  
In Mr. Oveson's absence, Mr. Johnson discussed expenses.

Motion to approve Commissioner Brady, Seconded by Commissioner Burdick.  
Unanimously approved.

7. Executive Director report (Mike McKee)  
Mr. McKee expressed his gratitude in the Board's confidence in him in this new role. Mr. McKee invited Dan Royal, Office of Energy Development to provide a brief summary. Mr. Royal provided informational pamphlets to the Board regarding tax credits. Such tax credits are helpful in recruiting businesses to areas within the Coalition. Mr. McKee indicated a list of Capital Projects for CIB had been sent to the Board and acknowledged Mr. Keith Heaton's attendance and his efforts and support. Mr. McKee asked for feedback from the Board on the list prior to the next CIB meeting, which is prior to the next Coalition meeting.
8. Monthly Infrastructure Report (Jones and DeMille)  
Brian Barton expressed his excitement to have Mr. McKee's involvement in efforts and projects.
  - a. Update on oil pipeline study  
Feed engineering study. Reviewing technology advances. Transportation study wrapping up. Obtaining updated costs on pipeline project. Mr. Barton plans to provide a presentation at the next Coalition meeting.
  - b. Broadband – Mr. Barton acknowledged the on-going collaboration with UETN. Mr. Barton then turned the time over to Dennis from UEN for an update. Daggett County project is going well. RFP issued for San Juan project. Pre-bidders conference will be held and proposals are due March 26<sup>th</sup>. Grateful for right-of-way information provided by Jones and DeMille. Partnerships are going well. Working to reduce risk to UETN and obtain federal funding where feasible. Commissioner Lytle thanked the Coalition, Jones and DeMille, and UETN for all the hard work on the project in Daggett County.

- c. Update on study on extending SR-88 to I-70  
The study is ready to release and will go out in the coming weeks.
  - d. Sevier County study  
Kickoff meeting are being held. Inputs were received from Coalition members.  
Gathering additional inputs.
  - e. Associated Counties of Northwestern Colorado  
Held a meeting with Garfield County, Colorado. A meeting is being set up with Moffat County, Colorado. Everyone is invited to attend. Moffatt County, CO has two new commissioners and they are excited to understand the Coalition and how they can collaborate. A potential meeting with Rio Blanco County, CO may be held the day after Moffatt County.  
Commissioner Lyman expressed appreciation for Jones and DeMille and their overall view of projects across counties.
9. Discussion on Centrally Assessed (Mike McKee)  
Mr. McKee shared information with the Board. Senator Van Tassell discussed a new legislation bill. Mr. Mckee acknowledged that the bills that were discussed a good first step and there may be some other opportunities. Mike Wilkins, the Uintah County Clerk/Auditor, explained impact of centrally assessed properties on County funds.
10. Report on Bears Ears Monument (Phil Lyman). Waiting to see what Trump administration will do but this has their attention.
11. Resolution for RFP for grant writer / CIB applications (Mike McKee)  
  
Motion to approve Commissioner Brady, Seconded by Commissioner Ogden.  
Unanimously approved.
12. Resolution for RFP for oil pipeline consultant (Mike McKee)  
Mr. Johnson introduced Mr. Kent Rust to Board for a brief update.  
  
Approved by Commissioner Brady, Seconded by Commissioner Potter. Unanimously approved.
13. Resolution to join EDCUtah (Mike McKee)  
Commissioner Lytle proposed revision to the resolution to approve at an application cost of \$2500.  
  
Approved by Commissioner Lytle, Seconded by Commissioner Brady. Unanimously

approved.

14. Legal report P3 Legislation (Eric Johnson)

Mr. Johnson's report indicated Senator Okerlund submitted a P3 Act for consideration.

15. Closed (executive) session pursuant to §52-4-205 (Eric Johnson)

Motion to go into Close Session Commissioner Lytle, Seconded by Commissioner Brady.  
Unanimously approved.

16. Motion to adjourn (Chair)

Motion to adjourn by Commissioner Lytle adjourned by acclamation.

APPROVED AND ADOPTED this April 7, 2017

Motion by \_\_\_\_\_ and Seconded by \_\_\_\_\_.

SEVEN COUNTY INFRASTRUCTURE COALITION VOTING:

Carbon County	Yea ___ No ___
Daggett County	Yea ___ No ___
Duchesne County	Yea ___ No ___
Emery County	Yea ___ No ___
San Juan County	Yea ___ No ___
Sevier County	Yea ___ No ___
Uintah County	Yea ___ No ___

\_\_\_\_\_  
Co-Chair

\_\_\_\_\_  
Co-Chair

ATTEST:

(COALITION SEAL)

\_\_\_\_\_  
Eric Johnson, Legal Counsel