SEVEN COUNTY INFRASTRUCTURE COALITION
MEETING MINUTES
October 22, 2021 at 10:00 a.m.
Carbon County Commission Chambers
751 East 100 North
Price, Utah
(435) 219-1362

Board Members Present: Casey Hopes (Carbon County), Greg Miles (Duchesne County), Lynn Sitterud (Emery County), Garth “Tooter” Ogden (Sevier County) and Bart Haslem (Uintah County)

Also, in attendance: Mike McKee, Eric Johnson, Brian Barton, Doug Rasmussen, Kristi Sharp and Heather Hoyt

Attended telephonically: Melissa Cano, Kelly Carter, Kevin Keller, Keith Heaton, Deeda Seed, Monica Holding, Lionel Trepanier, Stan Holmes, Troy

Absent: Jack Lytle (Daggett County), Willie Grayeyes (San Juan County) and Brad Horrockss (Uintah County)

Others Present: Senator Ron Winerton, Representative Stephen Handy, Holly Handy, Cameron Cuch, Jim Finley, Mike Dennis, Mark Hemphill, and Joel Yellowhorse, (Please notify staff at 435-219-1362 of any spelling corrections or if you were present and not listed.)

NOTE: Due to the Coronavirus, dial-in participation was offered. Dial-in numbers were as follows:

Join Zoom Meeting
https://jonesanddemillezoom.us/j/81812623532

Meeting ID: 818 1262 3532

Dial by your location

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1. Welcome, Introduction and Pledge of Allegiance (Casey Hopes)
2. **Public Comment** (Casey Hopes)

Public comment was accepted verbally, during the meeting, telephonically by Zoom, and by electronic written submission at hhoyt@7county.utah.gov. Electronic written comments are forwarded to the Board Members. All comments are summarized in the meeting minutes. A complete copy of any written comments submitted may be requested at the email address provided herein.

Time was turned over to Melissa Cano who gave instructions on how to participate verbally and by Zoom.

There were no public comments by Zoom. For the October 22, 2021 meeting, there were no other comments made or submitted. No written comments were received.

3. **Approval of Meeting Minutes for the September 17, 2021 meeting.** (Casey Hopes)

Motion to approve the September 17, 2021 minutes, as corrected, was made by Commissioner Miles, seconded by Commissioner Haslem.

Chairman Hopes called for a vote to approve of the minutes. The motion passed unanimously.

4. **Report on San Rafael Research Lab**

Commissioner Sitterud began by saying that they are just finishing another round of testing on the combustion side of the lab. They are working through a contract with the University of Utah and Rocky Mountain Power to test some wood.

The nuclear side is busy with contractors. They are hoping to have the work completed by the first of January.

That concluded the report on the San Rafael Research Lab.

5. **Report on Satellite Transportation Hub**

Commissioner Ogden stated that they had a meeting where they passed a couple of resolutions to allow the PID Act (Public Interest Disclosure Act) such that they could add a couple of sub-boards. The sub-boards will be tasked with working with landowners. It’s a self-taxing arrangement between the Satellite board and the landowners. This should help reduce some of the infrastructure costs.

They are continuing to work with some of the other potential transportation hub areas identified. Some of them, like Tooele, are making good progress. There is a lot going on but nothing yet finalized. There have been quite a few comments submitted and the staff is doing a good job of responding to those.

Commissioner Ogden was asked the size of the board to which he replied that there were 7 members. There are 3 from the Salt Lake area. He said he keeps reminding them that if they
would spread this around the state. These satellite ports would remove a lot of the traffic and congestion from that area and reduce some of the air pollution.

That concluded the report on the Satellite Transportation Hub.

6. **Report on Uinta Basin Railway Project**

Commissioner Miles stated that the project is rolling along well and is in good shape. The private party is very engaged and working hard. There are a couple of permits they are still waiting on. There was a rail stakeholder’s meeting last week. That went really well. This is a group of business and property owners that meet virtually once a month.

Commissioner Haslem mentioned the meeting they had in Salt Lake with the Chief of the Forest Service, from Washington, D.C. He stated that he seemed like a very down to earth and sensible person. The Chief thought this was a viable project. He invited them to meet with him the next time they were in Washington, D.C. and gave them his contact information. This meeting, plus great local agency support, has helped move this project forward.

Commission Miles added that he thought the Forest Service Chief was a very objective individual. He stated that he understood that there were concerns on both sides. He has a strong ability to work with people and get things done. We were very appreciative of his time.

Mark Hemphill added that the interest they are seeing in the rail project, in recent months, is almost entirely from industries other than oil. Included are a couple of very large manufacturing concerns. These companies are attracted to doing business in the Uintah Basin and they may materialize faster than any of the others.

Kevin Keller wanted to reiterate what had previously been spoken. Progress is being made and things are moving right along. The State and federal agencies have been very good to work with. They are in the process of obtaining all final permits. He believes the project is in very good shape.

That concluded the report on the Uinta Basin Railway Project.

NOTE: Chair Hopes thanked everyone working on these projects. He stated that he knew how busy they all are and yet they make time for these Coalition Projects.

7. **Executive Directors Report**

Director McKee began by saying that there had been some excellent reports so far in the meeting. He wanted to add that the next significant event for the rail is the outcome from the Surface Transportation Board and the issuance of licensure. The 401 Permits are finalized. The 106 Permit has also been signed. They are hoping other significant events will take place in early November. The 404 Permit is still in process and they’ve been told by the Army Corp to expect completion toward the end of November. The Forest Service will be publishing, in early November, an amendment to the Forest Service Plan. Once that’s issued there will be an initial 45-day review period to allow the public to read about the plan as concerns the rail project.
Depending on public response there could be up to another 45 days before it is finalized. We are hoping to see all of this come together no later than the end of February.

Dr. Michael Free with the University of Utah is in partnership with the San Rafael Research Center as concerns grant money applied for and awarded. It looks like there may be some funds available in Phase 1. Then, more funds will become available in Phase 2.

As to the Eastern Utah Regional Connection, we continue to work on that project and there will be an item addressing this project later in the agenda.

At the up-and-coming legislative session, we hope some monies will get allocated to help with projects in San Juan County.

This concluded the Executive Directors Report.

Commissioner Ogden asked, as concerns the Forest Service Plan, when the 45-day scoping begins? Director McKee responded that it should begin on the 1st Wednesday in November. Then, depending on public response there could be up to an additional 45-days.

8. Engineers Report

Brain Barton began by noting that there had already been several good reports about projects. As the engineers they are very involved in the rail project. As they work with the consultants and private partners it’s been impressive to see the innovative things done to move this project forward. The level of effort being put forth to work with the agencies and overcome obstacles is impressive. He noted that Jones & DeMille does a lot of reviewing documents and proposals. They compile a lot of the information needed and requested by various agencies.

Strategic communications take up a lot of time. It’s so important to keep the public in the loop and up to date on what’s going on.

Outside of the rail project, if you look at this past month’s invoice, you will see there were quite a few hours submitted for GIS. Every fall they go through the Coalition GIS database and make the shape files consistent with what’s being published by the State AGRC office. They make sure all of the maps are updated and accurate. These files are made available to many other agencies and they must be complete and accurate.

With respect to the project ranking process, which shows how projects are ranked every month on the summary, they will be sending the Commissioners a list of the primary categories used to rank projects and are asking Commissioners to consider them. They will review them at the next meeting.

Commissioner Ogden asked for an explanation about the monthly ranking sheet. Brian Barton pointed to the different categories and sub-categories. Director McKee stated that they were asking the board to take a hard look at these so they could make sure they were reflecting the board’s preferences. Next month they will discuss it and things can be changed a bit if need be. It’s always valuable to reassess.
Brian referenced the retreat held in June 2020. Prior to the retreat, board members were sent a link and asked to consider about 80 scenarios. They were asked to pick relative importance between various categories. As the board reviews these next month, they can refine those preferences even further. They may ask the board to redo the 2020 survey so they can get a better feel for the strategic preferences in current project rankings.

This concluded the Engineers Report.

9. Presentation by Representative Stephen Handy

Representative Steve Handy from Layton in Davis County introduced himself and his wife Holly. He mentioned that he wears two hats, one as a representative and one representing a private company called Western Way. He and Senator Winterton chair the Economic Development and Workforce Services Committee. Together they are looking at some projects that will benefit rural Utah. Mr. Handy’s background is marketing, advertising, and public relations. He has also spent a lot of time in newspaper marketing. The bulk of his career has been at the Deseret News. Currently, he is a consultant and has helped write a couple of books.

When he was first elected to the legislature, he was given the opportunity to learn about the energy sector. At the time he knew very little. It was at that time in his life that he met then Commissioner Mike McKee who served on the Governor’s Energy Council under Dr. Laura Nelson.

Representative Handy helped with the legislation to get Dominion Energy into the renewable natural gas space. He later helped get Rocky Mountain Power to consider more renewable energy. He believes in the necessity of all types of energy production.

He next passed out a handout entitled “Utah’s Renewable Generates $5.3 Billion in Construction and Investment Activity”. The handout is posted on the Seven County website, scic-utah.org. His power point presentation is also posted on the website under documents for the month of October, 2021.

Mr. Handy eventually met a couple of men from Colorado who owned a company called The Western Way. They noted that Colorado was drifting toward becoming a “blue” state and they didn’t believe that was the right move for Colorado. They were concerned that progressive individuals were trying to own the State’s energy sector. They began fund raising and focused on fiscally conservative market competitive solutions to environmental and conservative challenges. They had a footprint in Colorado, Arizona, Nevada and New Mexico when they asked Steve if he would like to help them with a survey in Utah? He did, which led to where he is today.

Recently, Governor Cox released another portion of his Utah Roadmap. In it he talks about ways Utah can lead out in public/private partnerships focusing on clean energy, but in a fiscally prudent way. Although there is a shift in the nation toward clean energy, Representative Handy believes there will always need to be a base load using coal, as an example.
Geo-thermal energy in Nevada is generating up to 827 megawatts of power and is ranked 2nd in the United States. Arizona is ranked 4th in solar production, along with a few wind farms. Eastern Colorado is strong in both wind and solar capacity.

In the Utah Study they considered 31 utilities using geo-thermal, wind, and solar. Beaver County has the largest solar farm. Around Delta, Utah there is a large grant project assessing the viability of geo-thermal energy. These may be market-based opportunities for the Coalition to consider in the future.

Director McKee mentioned that it would be interesting to know the reliability factor associated with wind and solar energy. After all, they only produce energy when the wind is blowing or the sun is shining.

Commissioner Miles asked whether the majority of the jobs created in the renewable energy sector were during the construction phase? His understanding was that there were few jobs once the project was under operation. Representative Handy confirmed that yes, most of the jobs were during the construction phase. As an example, there is a massive solar farm near Mona, Utah. There were many workers employed during the construction phase, but only 3 or 4 required for ongoing operation and maintenance.

Commissioner Miles went on to note that there is a push away from carbon. He fears those pushing might just get what they are asking for. He wondered how we ever create a healthy balance? He wondered where we’d be today if the United States had spent as much money on carbon sequestration as it did on solar subsidies? We might be in a much better place.

Commissioner Ogden mentioned that Sevier County has an 80-megawatt solar farm and it only provides 2 or 3 jobs. Between Beaver and Sevier County he believes there are 6 people employed. One thing they required in Sevier County is that those constructing these solar farms had to recycle materials. Had they not done that the cost to the landfill would have been substantial.

Commissioner Hopes added that solar panels do not last forever. Recycling the panels is very expensive. Carbon County has its first solar farm in Wellington. It’s frustrating to him because when you factor in all of the subsidies these companies request, the County will never realize the full benefit of the project. Once all of the incentives come off, they may see a 20% benefit. These companies are making money on multiple fronts but the county will never be able to capture the full value of the project. Possibly they need to consider a special tax for these projects.

Commissioner Haslem next addressed the recycling requirement. Currently, for many of these companies, recycling means shipping the solar panels to 3rd world countries who use the panels for 2 years and then are left with the resulting pollution. He mentioned that he would like to see a “cradle to the grave” study on every source of energy so the public could really see what the outcome looks like for the environment.

Commissioner Miles stated that he is very excited about geo-thermal. There is a huge return on investment with very few, if any, recycling issues. It truly is renewable energy.
Director McKee stated that with current water shortages they are sure to see a reduction of energy produced by hydro-electric projects. How will that impact us in the future? It is yet to be decided.

Commissioner Hopes stated that there needs to be more truth in energy. Very little is said about the fact that many of the renewables require a large output of rare earth minerals, almost triple the output throughout the world. We are trading one import for another. It’s important to make sure all the facts are being told. “Going green” does not mean there are no other impacts.

The Commissioners thanked Mr. Handy and this ended his presentation.

10. **Presentation by Jim Finley of Crescent Energy**

Director McKee thanked Mr. Finley and Cameron Cuch for attending. Jim is from Fort Worth, Texas. He owns Crescent Energy here in the Basin. He is a significant player in oil production. Jim and Director McKee thought it would be nice to let the board know some of the things they are doing. The elements of black and yellow waxy lubricant are very interesting.

Mr. Finley had a power point presentation and it is available on the Coalition’s web site, scic-utah.org under the October monthly tab. This is a presentation he gave at the Energy Summit in Vernal this year.

Mr. Finley said that they have taken the words “crude oil” out of their vocabulary. They drill for wax, they produce wax, they ship wax on rail and they support the wax railroad.

Some background on their company. They bought Crescent Point in October 2019. They came into the Basin in 2008 with an acquisition from El Paso Natural Gas. They leased about 30,000 acres. Then, they bought Bill Barrett Corporation and a few small acquisitions in between. Today the 2 companies combined comprise about 340,000 acres. There is over a trillion barrels of oil in place. And, in the next couple of months the USGS will come out with another estimate and it may be as much as 2 trillion barrels. It’s a tremendous resource. They are the largest holder of acreage in the Basin. They are the largest producer at 28,000 barrels per day. They have 130 employees in the Uintah Basin and about 30 employees at the rail facility in Carbon County.

They bought a rig back in August of 2020 when oil was still $45 a barrel. We believe we can keep rigs working down to that price and the other producers should be able to as well. Given the results we are seeing from horizontal and vertical wells, we should be able to keep rigs busy as long as we can sell into the Gulf Coast. If we are only selling into Salt Lake City, the output is a limiting factor. Today we have 3 rigs running.

They bought the Wild Cat rail facility (Helper, Utah) from Los Angeles Water and Power about a hear and a half ago. They own the oil rights, the lumber, steel, and anything that has to do with oil and gas commodities. Alton Coal still owns the coal rights.

Currently, they are exporting to Exxon in Baton Rouge and to Motiva in Port Arthur, Texas. They have contracts with them through the end of 2021. They are currently negotiating 2022
contracts. They expect to have them both under contract for 2022. Then, they are working toward having 4 major customers, Exxon, Motiva, either Marathon or Chevron and HollyFrontier in Tulsa. These are their target markets.

Currently, the Wild Cat facility is under construction adding another 3,000 feet of track. That will take their capacity to 30,000 barrels a day. They are close to the capacity they need for the next 3 years. There are plans for more upgrades to the Wild Cat facility. They are looking at a $20 million dollar upgrade. That will get them to 100,000 barrels a day. At that point they will have the capacity to commit to the Uinta Railway. They have 900 rail cars in their fleet. When they get to 100,000 barrels a day, they will need 3,000 cars.

They don’t consider the other producers in the Basin to be competitors. They consider them to be collaborators. They all have acreage positions and the export markets want big volumes. It’s a pain for someone like Exxon to take small volumes. They would prefer to see 30,000 barrels a day. The more volume the Basin producers collectively can produce the more bargaining power they have outside of Salt Lake City. They are all in this together. Mr. Finley said they are providing the Wild Cat facility to all Basin producers at their cost. That’s their contribution to developing these markets.

The Ute Tribe is a working interest partner. Without the Ute Tribe they would not be where they are today. Everyone, local businesses, the Tribe, community banks, the State of Utah are all part of making this possible.

When we are all captive to the Salt Lake market the rigs go up, the rigs go down. Salt Lake City can only take 80,000 barrels of production. With that as the sole market, businesses can only plan on a 3-to-6-month horizon. If we can keep the export market then everyone can budget on a 3-year horizon. It’s a major shift in how businesses can plan and operate.

Next week Mr. Finley is planning to introduce a couple of trucking companies to local banks. It’s a win/win deal. The banks get a stable customer and the companies get some good operating capital. It’s a community outreach concept.

There is a significant demand outside of Salt Lake for this unique product. They are proud of their yellow wax. It looks nothing like crude oil. Carmex is made out this. Wrigley’s chewing gum uses their yellow wax.

Today, in the Basin, there are 8 rigs operating. With those they have 100,000 barrels a day to export. That provides for what they send to Salt Lake and for the export market.

The best rate of return comes from drilling horizontally for yellow wax. Over time the yellow wax volumes are going up and black wax volumes are staying the same. The well results have been pretty spectacular. This is allowing them to consider committing volumes to the Uinta Railway. At some point the Basin is going to hit a brick wall when it comes to truck traffic to Salt Lake City. The Uintah Basin is capable of hitting 200 to 300 barrels a day. At that point they will have to use the rail. They are in a catch 22 in that in order to increase the volume we have to have transportation and in order to have improved transportation we have to have the
volume. There has to be an increased export capacity to get us there. This is only a stepping stone to what the Basin can look like 5 or 10 years from now.

At the end of the next 3 years, they will need 3,000 rail cars, currently they have 900. They are going to need 200 more crude trucks than they have right now and about 450 more drivers. As of today, there are 3 different companies with 75 pups and trailers on order. So, they are well on the way to achieving the men and machine part of the goal. The biggest challenge will be attracting that many drivers. In 3 years, they expect to have 50 unit trains a month leaving the Basin. They will need about 400 truck loads daily and the 3,000 rail cars.

If they can achieve this kind of growth the incremental amount of severance tax, not including other taxes, will be around $2 Million dollars. This is a pot of money that currently goes to the State. Where the Counties are bearing the burden of infrastructure expense something should be done to bring some of this back to the County or origin. Senator Winterton is willing to help with this. Mr. Finley said he is willing to help also and is available to go to meetings, provide his data, whatever is needed.

By their calculations there are around 8,200 horizontal well locations in the Basin. Currently, there are 348 horizontal wells. In the next 3 years there should be 285 incremental wells. With over 8,000 locations, with the rigs we have drilling today, we will only be at 633 horizontal wells. So, the long-term potential is significant. It’s the same story on the vertical wells. We expect to drill about another 400 in the next 3 years.

As a result of all this development we will need more motels, restaurants, tire shops, grocery stores, and the community banks will play a big part in making this happen. Mr. Finley is visiting with community banks showing them the projections trying to help them get positioned to help these businesses in the future.

A unique quality of the yellow wax is that its 97% paraffin and when it solidifies it turns into tiny crystals, all solidified together. When the crystals form the oil gives off heat. When you heat is back up you have to break the crystalline bonds. This factors into how this product has to be transported. This wax is 3.4 times better at storing and releasing heat than water.

There is a whole cottage industry popping up with engineers designing heat pumps using paraffin as the refrigerant. In the future you will see more and more of this paraffin used in heat pumps especially when states like California are not allowing natural gas heating in new construction. There are many uses for paraffin coming forward all the time.

The other big use is lubricants. The demand for lubricants is huge. Right now, wind turbines are driving that market. Some other paraffin uses are in textiles. Jackets used by the military have a paraffin lining. They keep soldiers warm wicking away moisture and allowing the fabric to breath. Paraffin is used in bedding and in dry wall. In dry wall the paraffin pellets absorb heat when it’s too hot and release the heat when temperatures cool off. It reduces the amount of air conditioning needed in buildings.
These products are only available in Australia and the UK and not available, as of yet, in the United States. They estimate that about 30% of a barrel of wax is used for non-combustible applications.

The yellow wax is located about 8,000 feet down into the earth and directional drilling allows it to be extracted. Horizontal drilling, at shallower depths, gets the black wax.

Commissioner Miles thanked Jim Henley for his investment in the Uintah Basin. He noted that he is a great community partner. He also thanked him for pulling producers together and building partnerships that will benefit everyone.

This ended Mr. Henley’s presentation.

11. Discussion and consideration of ratifying the Utah Sage Grouse Mitigation Plan

Director McKee stated that this was required by the State. The private partners have been working on this. It has been signed by all the parties and we are bringing it before the board for ratification.

Motion to approve Resolution 2021-10A ratifying the Utah Sage Grouse Mitigation Plan was made by Commissioner Miles, seconded by Commissioner Ogden.

Chairman Hopes called for a vote on Resolution 2021-10A. The motion passed unanimously.

12. Discussion and consideration of ratifying the amended ICF Contract

Director McKee explained that the contract with ICF the third-party contractor hired to write the EIS expired on September 30, 2021. They needed an extension until December 31, 2021. ICF is not asking for any more money just an extension of time to complete the EIS.

Motion to approve Resolution 2021-10B ratifying the amended ICF Contract was made by Commissioner Ogden, seconded by Commissioner Haslem.

Chairman Hopes called for a vote on Resolution 2021-10B. The motion passed unanimously.

13. Discussion and consideration of reapproving $320,000 in Cost Recovery Funds to BLM on the Eastern Utah Regional Connection Project

Director McKee reminded the board that previously they agreed to fund up to $320,000 in cost recovery funds for the Eastern Utah Regional Connection Project. As part of that initial agreement, the BLM was sent $100,000 of the $320,000. Only around $2,000 was ever used. Now that we are reigniting that project the BLM will return the unused portion after which we will reissue the $100,000. This is just redoing what we previously did.

Motion to approve Resolution 2021-10C reapproving $320,000 in Cost Recovery Funds to BLM on the Eastern Utah Regional Connection Project, to include reissuing a check for $100,000 after BLM has reimbursed the original unused funds was made by Commissioner Ogden, seconded by Commissioner Miles.
Chairman Hopes called for a vote on Resolution 2021-10C. **The motion passed unanimously.**

14. **Discussion and consideration of designating a board member to serve as Treasurer to review financials along with associated powers and responsibilities**

Director McKee reminded board members that currently there is a member, Commissioner Sitterud, assigned to review expenditures and financials on a regular basis. Previously, it was Commissioner Hopes. The Coalition bylaws allow for the appointment of a treasurer with similar responsibilities. After some good-natured teasing and joking around Commissioner Sitterud agreed to fill the Treasurer’s position.

**Motion to approve Resolution 2021-10D designating Commissioner Sitterud to serve as Treasurer to review financials along with associated powers and responsibilities,** was made by Commissioner Miles, seconded by Commissioner Ogden.

Chairman Hopes called for a vote on Resolution 2021-10D. **The motion passed unanimously.**

15. **Discussion and consideration of the annual Risk Fraud Assessment Plan**

Time was turned over to the Coalition’s accountant Doug Rasmussen who explained that every year the Coalition is required to submit to the State Auditor’s office this Risk Fraud Assessment Plan. When Commissioner Sitterud agreed to act as the Treasurer it allowed us to get more points on that assessment. Currently, the Coalition ranks in the very low category. This is a good place for the Coalition to be and we’d like to stay there.

The Risk Fraud Assessment Plan was instituted by the State Auditor’s office a couple of years ago. They were attempting to try to make sure governmental boards were aware of their responsibilities and assure the general public that they were doing the things required to safeguard the public assets. The assessment needs to be reviewed and submitted annually. They refine it a little every year but it’s a great self-assessment and reporting tool.

**Motion to approve Resolution 2021-10E adopting the annual Risk Fraud Assessment Plan** was made by Commissioner Miles, seconded by Commissioner Haslem.

Chairman Hopes called for a vote on Resolution 2021-10E. **The motion passed unanimously.**

16. **Presentation, approval, and adoption of monthly expenses**

Doug Rasmussen presented the monthly expenses in the amount of $250,406.45. It was pointed out that the monthly expenses had dramatically dropped due to the rail project winding down. There were no questions from the board concerning the expenses.
Approval of the monthly expenses in the amount of $250,406.45 was made by Commissioner Ogden, seconded by Commissioner Sitterud. The motion passed unanimously.

Chairman Hopes called for a vote on Resolution 2021-10D. The motion passed unanimously.

Mr. Rasmussen next referred the board to the Balance Sheet as of August 31, 2021 which showed the assets, liabilities, and equity, along with the Consolidated Profit and Loss and Individual Profit and Loss by Class for January thru August, 2021. The board had no further questions.

Motion to accept the financials as presented for the month ending August 31, 2021 was made by Commissioner Miles, seconded by Commissioner Haslem.

Chairman Hopes called for a vote. The motion passed unanimously.

And, finally, the board was directed to pages that represent each individual project since inception with a statement showing expenses for each project and the funds remaining. If the project has been closed it shows as being zeroed out. In addition, these pages show any other expenses right up to today’s board meeting.

This concluded the financial reports.
NOTE: Director McKee wanted everyone to remember that the 2022 Preliminary Budget would be presented at the November meeting. Then, in December the final budget would be adopted. Also, last year at this time when we adopted the 2021 Annual Meeting Schedule, UAC thought their annual meeting was going to be 3rd week of November. Consequently, we set our meeting for the 2nd Friday in November. When their meeting was announced the date ended up being the 2nd week of November, so we will be doing our meeting on the 3rd week of November. Heather will post it on the State website and on the Coalition website.

15. Motion to enter closed (executive) session pursuant to Section 59-1-404 related to real estate acquisition, pending litigation, professional competency and trade secrets was made by Commissioner Miles, seconded by Commissioner Ogden at 12:12 p.m.

Roll call vote, to make sure every vote was counted, was as follows:

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Approved 5-0-2 absent

Motion to leave closed/executive session was made by Commissioner Miles, seconded by Commissioner Ogden at approximately 12:35 p.m.

Roll call vote, to make sure every vote was counted, was as follows:

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Approved 5-0-2 absent

16. Motion to Adjourn

A motion to adjourn was made by Commissioner Miles.
A motion to approve the October 22, 2021 meeting minutes was made by Commissioner ____________________, seconded by Commissioner ____________________.

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Approved -0- absent

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Co-Chair: Casey Hopes

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Co-Chair: Greg Miles

(COALITION SEAL)

ATTEST:

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Heather B. Hoyt