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**MEMORANDUM**

**Date:** April 14, 2021  
**To:** Seven County Infrastructure Coalition  
**From:** Michael Hawley, PE; Brian Barton, PE; Daniel Hawley, PE  
**Subject:** **Summary of Work – April 2021 Board Meeting**

We appreciate the opportunity to work closely with the Coalition on so many critical projects in the region.

**Seven County Infrastructure Coalition – Uinta Rail Line**

1. Phase 12 –Milestone 2 Owner’s Representative.
  - Meeting and resource coordination
  - USFWS strategy meeting
  - Air quality coordination
  - CIB staff coordination
  - ICF and STB calls and coordination
  - Mitigation coordination and survey
  - Consultant contract and agreement scope, fee, schedule reviews
  - Weekly coordination meetings and agenda preparation.
  - Ongoing GRAMA requests and data gathering.
  - Budget updates and invoice tracking.
  - Project file management.
2. Phase 13 – Strategic Communications
  - Weekly team meeting.
  - Social media updates
  - Public official calls
  - Coordination calls with Board and email follow up
  - Board meeting and social media follow up.
  - Website updates

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## **Seven County Infrastructure Coalition – Program Management & Engineering Services.**

1. Phase 30 – General Planning
  - Moab to Arizona rail line discussion
  - Air quality talking points discussion
  - Coordination with Senator Hinkins in Price.
  - Project ranking discussion and updates.
  - Updates to project briefing paper summaries
  - Data updates to web GIS
  - Board meeting planning and prep.
  - Governor’s One Utah Roadmap rural priorities publication preparation.
  - Coordination with Smuin Rich and Marsing.
2. Phase 33 – Rural Community Diversification Planning
  - Coordination meetings
3. Phase 34 – GRAMA Response
  - Finalize and release of GRAMA docs for two requests.
  - Communication follow up with board members.
4. Phase 35 – Strategic Communications
  - Finalize Adobe design doc on air quality.
  - Air quality meetings.
  - Air quality letter review/coordination
5. Phase 36 – Navajo Mountain Transportation and Water Settlement Planning
  - Review prior reports by other consultants.
  - Meeting with stakeholders.
  - Black Mesa/Peabody mines water to Paiute Mesa discussion.
  - Exhibit preparation
  - Initiate coordination of site visit