MEMORANDUM

Date: January 15, 2021  
To: Seven County Infrastructure Coalition  
From: Michael Hawley, PE; Brian Barton, PE; Daniel Hawley, PE  
Subject: Summary of Work

Seven County Infrastructure Coalition – Uinta Rail Line

1. Phase 12 – Milestone 2 Owner’s Representative.
   o Agenda preparation and weekly calls.  
   o Team status coordination.  
   o HDR T09 review and coordination.  
   o 404 coordination.  
   o DEIS and Section 106 reviews.  
   o Discussions with Stakeholders, and CIB coordination.  
   o STB coordination regarding 3rd party NEPA contract.  
   o Ongoing GRAMA requests and data gathering.  
   o Budget updates and tracking.

2. Phase 13 – Strategic Communications
   o Updated social media graphics.  
   o Board meeting and social media follow up.  
   o Stakeholders call and interaction.  
   o Website updates.  
   o Weekly team check-in.  
   o Project status overview presentations.

Seven County Infrastructure Coalition – Eastern Utah Regional Connection

1. Phase 10 – Phase 2 Program Management
   o BLM approach meeting.  
   o Wind Down coordination call.  
   o Project closeout coordination.

Seven County Infrastructure Coalition – Natural Gas Concept Plan

2. Phase 50 – Design
   o Team coordination.  
   o Report draft for board meeting.  
   o Technical reviews.
Seven County Infrastructure Coalition – Program Management & Engineering Services.

2. Phase 30 – General Planning
   o Team planning and coordination.
   o Project ranking discussions and updates.
   o Briefing papers for projects discussion and map creation.
   o Website updates.
   o Board meeting planning and prep.
   o GRAMA communication and records requests.

3. Phase 32 – San Rafael Research Center General Support
   o DOE funding coordination and meetings.
   o Phasing coordination.

4. Phase 33 – Inland Port Satellite Planning
   o GRAMA documents coordination.
   o Researched natural gas pipelines near industrial park.
   o Records collection for legal team.