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MEMORANDUM

Date: October 16, 2020
To: Seven County Infrastructure Coalition
From: Michael Hawley, PE; Brian Barton, PE; Daniel Hawley, PE
Subject: **Summary of Work**

Seven County Infrastructure Coalition – Uinta Rail Line

1. Phase 12 –Milestone 2 Owner’s Representative
 - Morning coordination calls
 - 404 Planning and Coordination
 - GRAMA appeal coordination
 - Section 106 PA coordination
 - OEA meetings, cost and schedule coordination
 - AREMA rail webinar
 - Ongoing GRAMA requests and data gathering.
2. Phase 13 – Strategic Communications
 - Stake holder meetings and reminders
 - Email, social media updates.
 - Weekly team check in
3. Phase 32 – Conceptual Engineering Services
 - Property Owner identification with current APes.
4. Phase 92 – Phase 2 Mapping Services
 - CP 208 and river site.
 - Cross section mapping of river.
5. Phase 93 – Phase 2 ROW Planning
 - Worked on record of Survey Plats.
 - Move title reports from Professional Title and from Basin Title
 - Research tax IDs from title company.
 - Access permits from Ute Tribe.

Seven County Infrastructure Coalition – Program Management & Engineering Services.

1. Phase 30 – General Planning
 - Coalition board meeting and matrix planning.
 - Briefing map template.
 - Feasibility RFP research.
 - Schedule meeting for Pacificorp master plan review.

2. Phase 32 – San Rafael Research Center Equipment, Licensing, Permitting
 - Budget and report summaries.
 - Weekly coordination call and CIB application update review.
 - Finalize CIB application documents and sent to Emery County LBA.

3. Phase 33 – Inland Port Satellite Planning
 - RFP coordination.
 - Pre-proposal conference.
 - Fielded questions from Others regrading RFP.

Seven County Infrastructure Coalition – Eastern Utah Regional Connection

1. Phase 10 – Phase 2 Program Management
 - Regular weekly meetings
 - Review 3rd party NEPA consultant proposals
 - Proposal scoring write-up and summary
 - Review MOU.

