MEMORANDUM

Date: September 18, 2020
To: Seven County Infrastructure Coalition
From: Michael Hawley, PE; Brian Barton, PE; Daniel Hawley, PE
Subject: Summary of Work

Seven County Infrastructure Coalition – Uinta Rail Line
1. Phase 12 – Milestone 2 Owner’s Representative
   - Morning coordination calls.
   - OEA meeting and agenda preparation
   - 404 meeting with Venable, technical discussions
   - Budget reviews and update
   - Property owner identification responding to petition
   - Created exhibits for Dennis Richardson
   - Ongoing GRAMA requests and data gathering.

2. Phase 13 – Strategic Communications
   - Messaging and stakeholder meeting preparation
   - OEA call.
   - Follow up with Mike McKee and UPB Media requests
   - Media pulls – mtg with core team.
   - Lawsuit correspondence

3. Phase 92 – Phase 2 Mapping Services
   - Coordination on mapping data and discussions with Kyle
   - QC reviews of alignment areas.
   - Cross sections in Price river.

4. Phase 93 – Phase 2 ROW Planning
   - Point entry for section corners.
   - Emma Park area review.
   - Worked on record of survey plats.
   - Section monument location.
Seven County Infrastructure Coalition – Program Management & Engineering Services.

1. Phase 30 – General Planning
   - Retreat planning, logistics, agenda
   - Coalition retreat meeting
   - Project briefing paper template preparation
   - Website content updates.
   - Records management.

2. Phase 32 – San Rafael Research Center Equipment, Licensing, Permitting
   - CIB application coordination and discussions.
   - Ongoing coordination meetings

3. Phase 33 – Inland Port Satellite Planning
   - RFP coordination and revisions.
   - Scope coordination call.

Seven County Infrastructure Coalition – Eastern Utah Regional Connection

1. Phase 10 – Phase 2 Program Management
   - Weekly coordination meetings
   - Process and store alignment data from project team
   - 3rd Party NEPE RFP pre-proposal call and consultant email responses
   - Proposal coordination & distribution
   - Review RFP
   - Tabulate scores and recommendation