MEMORANDUM

Date: August 20, 2020
To: Seven County Infrastructure Coalition
From: Michael Hawley, PE; Brian Barton, PE; Daniel Hawley, PE
Subject: Summary of Work

Seven County Infrastructure Coalition – Uinta Rail Line
1. Phase 12 – Milestone 2 Owner’s Representative
   o Morning calls and stakeholder meeting
   o OEA meetings and coordination
   o 404 application coordination
   o Budget reviews and update
   o Appeal coordination from Center of Biological Diversity
   o CIB retreat planning and preparation
   o Ongoing GRAMA requests and data gathering.

2. Phase 13 – Strategic Communications
   o Stakeholder meeting details.
   o Morning call with OEA, media inquiries, and social messaging
   o Report to transportation committee
   o Report to interim committee
   o Briefing to senate president
   o Review transition files and contact lists
   o Discussions with OEA

3. Phase 92 – Phase 2 Mapping Services
   o Set points using scan data on Price River crossing
   o Linework on Price River crossing
   o QC points set up and review
   o Created list of property owners within Whitmore Park ROE
   o Kyune tie-in drawing and points
   o QC checks along alignment areas

4. Phase 93 – Phase 2 ROW Planning
   o Coordination with project team, HDR, and others
   o Title work discussions
   o Ownership and record of survey maps
   o ROE coordination
   o Package and send maps to HDR
   o OneView tool review with HDR
   o Whitmore Park APE ROW access permit
Seven County Infrastructure Coalition – Program Management & Engineering Services.

1. Phase 30 – General Planning
   - Retreat planning, logistics, agenda
   - Coalition matrix survey
   - GIS strategy meeting
   - Mike McKee message review and storage
   - Program management meeting for EURC
   - Records management.
   - Website updates.

2. Phase 32 – San Rafael Research Center Equipment, Licensing, Permitting
   - Ongoing coordination meetings
   - Building As built drawings for application
   - Coordination on equipment list updates with Larry and Dr. Memmott.

3. Phase 33 – Inland Port Satellite Planning
   - RFP coordination.
   - Scope coordination call.

Seven County Infrastructure Coalition – Eastern Utah Regional Connection

1. Phase 10 – Phase 2 Program Management
   - Project scoping and management plan
   - Weekly coordination calls
   - Review RFP with edits
   - 3rd Party NEPA Services RFP draft
   - Strategic communications scoping assistance to Civco