MEMORANDUM

Date: July 10, 2020
To: Seven County Infrastructure Coalition
From: Michael Hawley, PE; Brian Barton, PE; Daniel Hawley, PE
Subject: Summary of Work

Seven County Infrastructure Coalition – Uinta Rail Line

1. Phase 12 – Milestone 2 Owner’s Representative
   - OEA meetings and coordination
   - 404 application coordination
   - Section 106 meeting
   - Weekly meetings and calls
   - CIB retreat planning and preparation
   - Review sage-grouse memo, coordination with UDWR
   - Sage grouse discussions
   - Budget reviews.
   - Ongoing GRAMA requests and data gathering.

2. Phase 13 – Strategic Communications
   - Stakeholder meeting details.
   - Review transition files and contact lists
   - Radio Ad review and coordination
   - Discussions with OEA
   - Press release preparation
   - SLT interview preparation
   - CIB presentation discussion

3. Phase 93 – Phase 2 ROW Planning
   - ROW planning and follow up meetings.
   - Map book planning and review of exhibits.
   - Roy Patel planning
   - Township drawings
   - Work on ownership drawings
   - Record of survey and plat maps coordination
   - GIS data compilation
   - Land Use RFQ coordination and publication.
   - Utero access permit filed.
Seven County Infrastructure Coalition – Program Management & Engineering Services.

1. Phase 30 – General Planning
   o Program management meeting for EURC
   o CIB presentation preparation
   o Monthly coordination and updated internal team agreements.
   o Matrix survey for SCIC board test.
   o Summary report for CIB.
   o Records management.
   o Website updates.

2. Phase 32 – San Rafael Research Center Equipment, Licensing, Permitting
   o Project as built document preparation
   o Final CIB application write up.
   o Coordination on equipment list.

3. Phase 33 – Inland Port Satellite Planning
   o RFP coordination.
   o Scope coordination call.