

CORPORATE

1535 South 100 West
Richfield, UT 84701
435.896.8266

50 South Main, Suite 4
Manti, UT 84642
435.835.4540

1675 South Highway 10
Price, UT 84501
435.637.8266

45 South 200 West (45-13)
Roosevelt, UT 84066
435.722.8267

775 West 1200 North
Suite 200A
Springville, UT 84663
801.692.0219

435 East Tabernacle, Suite 302
St. George, UT 84770
435.986.3622

16 East 300 South
PO Box 577
Monticello, UT 84535
1.800.748.5275

38 West 100 North
Vernal, UT 84078
435.781.1988

MEMORANDUM

Date: July 10, 2020
To: Seven County Infrastructure Coalition
From: Michael Hawley, PE; Brian Barton, PE; Daniel Hawley, PE
Subject: **Summary of Work**

Seven County Infrastructure Coalition – Uinta Rail Line

1. Phase 12 –Milestone 2 Owner’s Representative
 - OEA meetings and coordination
 - 404 application coordination
 - Section 106 meeting
 - Weekly meetings and calls
 - CIB retreat planning and preparation
 - Review sage-grouse memo, coordination with UDWR
 - Sage grouse discussions
 - Budget reviews.
 - Ongoing GRAMA requests and data gathering.
2. Phase 13 – Strategic Communications
 - Stake holder meeting details.
 - Review transition files and contact lists
 - Radio Ad review and coordination
 - Discussions with OEA
 - Press release preparation
 - SLT interview preparation
 - CIB presentation discussion
3. Phase 93 – Phase 2 ROW Planning
 - ROW planning and follow up meetings.
 - Map book planning and review of exhibits.
 - Roy Patel planning
 - Township drawings
 - Work on ownership drawings
 - Record of survey and plat maps coordination
 - GIS data compilation
 - Land Use RFQ coordination and publication.
 - Utero access permit filed.

Seven County Infrastructure Coalition – Program Management & Engineering Services.

1. Phase 30 – General Planning
 - Program management meeting for EURC
 - CIB presentation preparation
 - Monthly coordination and updated internal team agreements.
 - Matrix survey for SCIC board test.
 - Summary report for CIB.
 - Records management.
 - Website updates.

2. Phase 32 – San Rafael Research Center Equipment, Licensing, Permitting
 - Project as built document preparation
 - Final CIB application write up.
 - Coordination on equipment list.

3. Phase 33 – Inland Port Satellite Planning
 - RFP coordination.
 - Scope coordination call.