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**MEMORANDUM**

**Date:** June 19, 2020  
**To:** Seven County Infrastructure Coalition  
**From:** Michael Hawley, PE; Brian Barton, PE; Daniel Hawley, PE  
**Subject:** **Summary of Invoiced Work**

**Seven County Infrastructure Coalition – Uinta Rail Line (\$195,304.00)**

1. Phase 12 –Milestone 2 Owner’s Representative
  - OEA meetings and coordination
  - Section 106 meeting
  - Weekly meetings and calls
  - Corps strategy call
  - STB certificate call
  - Commercialization discussions
  - Coordination with Kristi
  - Sage grouse discussions
  - Section 404 coordination.
  - Budget reviews.
  - Ongoing GRAMA requests and data gathering.
2. Phase 13 – Strategic Communications
  - Strategic communication planning
  - Draft stakeholder list meeting
  - Social media follow up and check.
3. Phase 92 – Phase 2 Mapping Services
  - Railpros coordination
  - Schedule coordination
  - Technical discussions and meetings.
  - Data field editing and processing
4. Phase 93 – Phase 2 ROW Planning
  - OEA and Tribal ROW planning
  - Sage Grouse mapping
  - Discussions with Mark Holder and Don Hamilton
  - Indian canyon right of way data coordination
  - Parcel list creation.
  - Property acquisition and coordination
  - ROW tracking application overview.
  - Monument sheet creation.

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**Seven County Infrastructure Coalition – Program Management & Engineering Services. (\$11,446.75)**

1. Phase 30 – General Planning
  - New matrix update review
  - Natural gas project concepting
  - Internal team coordination and review
  - Review of area calculation for Coalition ROW ownership
  - Website updates
  - Coalition Board Meeting Webinar
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  - Natural gas opportunities coordination and review.
  - Board meeting preparation.
  - Subconsultants review meetings.
  - Matrix refinement for project opportunities.
  - Updated project dashboard.
  - Website updates.
  
2. Phase 32 – San Rafael Research Center Equipment, Licensing, Permitting
  - Project as built document preparation
  - CIB application coordination.
  - Coordination on equipment list.
  
3. Phase 33 – Inland Port Satellite Planning
  - RFP coordination.
  - Follow up with firms to contact regarding RFP.

**Seven County Infrastructure Coalition – Leland Bench Utilities (\$3,454.50)**

1. Phase 34 – Duchesne River Water Line 2020
  - Available power at pump station identification and coordination
  - Progress meeting and review of cost estimate
  - Waterline alignment coordination
  - Prepared summary report draft.

