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MEMORANDUM

Date: January 17, 2019
To: Seven County Infrastructure Coalition
From: Michael Hawley, PE; Brian Barton, PE, Daniel Hawley, PE
Subject: **Summary of Work**

Seven County Infrastructure Coalition – Uinta Rail Line

1. Phase 12 – Milestone 2 Owner’s Representative
 - State BLM meeting in SLC
 - Morning Conference calls
 - Technical team meetings with HDR.
 - STB meeting in SLC
 - OEA coordination
 - ICF team coordination
 - Meeting with SITLA in SLC
 - UBRy engineering workshop in SLC
 - Railway crossing coordination
 - Wells draw road hydrology review
 - Updated rail alignments and corridors
 - FOIA / GRAMA request documentation gathering and coordination.
 - Budget updates and coordination with treasurer

2. Phase 32 – Milestone 2 Conceptual Engineering Services
 - Roadway crossing review
 - Review of submittals to STB.
 - Technical review meetings.
 - Prepared list of civil construction contractors.
 - HDR engineering workshop.
 - KMZ updates

3. Phase 90 – Milestone 1 Mapping Services
 - Aerial company coordination and scheduling.
 - Development of additional mapping area / locate section corners
 - Quality Control of survey data.
 - UTERO coordination
 - GIS database updates
 - Preparation of mapping data for STB use

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4. Phase 93 – ROW Planning
 - SITLA mapping and planning discussions.
 - Property owner information compilation and updates.
 - Updated Whitmore park alignments and created list of property owners along alignment.
 - Emma Park Road ROW research, deeds

Seven County Infrastructure Coalition – Engineering, Planning, Coordination (Category 8)

1. 3A - Coalition Website
 - Website updates and improvements.
 - Updated website content
 - Improvements to data stored online requiring secure access.
2. 3I – Navajo Mountain Regional Transportation Enhancements
 - Gather data for Commissioner Willie Greyeyes.
3. 3J – Inland Port Satellite Concept
 - Reviewed list of companies and prepared draft letter to companies for information request.
 - Meeting with Sevier County representatives regarding the project and scope.
 - Contacted potential consultants regarding potential project scope and costs.
 - Gathered utility information for potential site.
4. 3K – Planning and Studies
 - Executive Summary document preparation and review.
 - Reviewed other potential task orders for project concepts and set up meeting with Cody Deeter.
 - Monthly invoice summaries and schedule review and updates.

Seven County Infrastructure Coalition – Leland Bench Utilities

1. Phase 31 Planning and Studies
 - GAS
 - Harris Group coordination
 - Harris Group services on the gas pipeline.

