MEMORANDUM

Date: January 17, 2019
To: Seven County Infrastructure Coalition
From: Summary of Work

Subject: Summary of Work

Seven County Infrastructure Coalition – Uinta Rail Line

1. Phase 12 – Milestone 2 Owner’s Representative
   - State BLM meeting in SLC
   - Morning Conference calls
   - Technical team meetings with HDR.
   - STB meeting in SLC
   - OEA coordination
   - ICF team coordination
   - Meeting with SITLA in SLC
   - UBRY engineering workshop in SLC
   - Railway crossing coordination
   - Wells draw road hydrology review
   - Updated rail alignments and corridors
   - FOIA / GRAMA request documentation gathering and coordination.
   - Budget updates and coordination with treasurer

2. Phase 32 – Milestone 2 Conceptual Engineering Services
   - Roadway crossing review
   - Review of submittals to STB.
   - Technical review meetings.
   - Prepared list of civil construction contractors.
   - HDR engineering workshop.
   - KMZ updates

3. Phase 90 – Milestone 1 Mapping Services
   - Aerial company coordination and scheduling.
   - Development of additional mapping area / locate section corners
   - Quality Control of survey data.
   - UTERO coordination
   - GIS database updates
   - Preparation of mapping data for STB use
4. Phase 93 – ROW Planning
   - SITLA mapping and planning discussions.
   - Property owner information compilation and updates.
   - Updated Whitmore park alignments and created list of property owners along alignment.
   - Emma Park Road ROW research, deeds

**Seven County Infrastructure Coalition – Engineering, Planning, Coordination (Category 8)**

1. 3A - Coalition Website
   - Website updates and improvements.
   - Updated website content
   - Improvements to data stored online requiring secure access.

2. 3I – Navajo Mountain Regional Transportation Enhancements
   - Gather data for Commissioner Willie Greyeyes.

3. 3J – Inland Port Satellite Concept
   - Reviewed list of companies and prepared draft letter to companies for information request.
   - Meeting with Sevier County representatives regarding the project and scope.
   - Contacted potential consultants regarding potential project scope and costs.
   - Gathered utility information for potential site.

4. 3K – Planning and Studies
   - Executive Summary document preparation and review.
   - Reviewed other potential task orders for project concepts and set up meeting with Cody Deeter.
   - Monthly invoice summaries and schedule review and updates.

**Seven County Infrastructure Coalition – Leland Bench Utilities**

1. Phase 31 Planning and Studies
   - GAS
     - Harris Group coordination
     - Harris Group services on the gas pipeline.