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MEMORANDUM

Date: December 18, 2019
To: Seven County Infrastructure Coalition
From: Michael Hawley, PE; Brian Barton, PE, Daniel Hawley, PE
Subject: **Summary of Work**

Seven County Infrastructure Coalition – Uinta Rail Line

1. Phase 12 – Milestone 2 Owner’s Representative
 - OEA preparation
 - ROW Coordination
 - NEPA Discussions
 - Morning Conference calls, technical team meetings.
 - GRAMA review meetings for Darrel Fordham.
 - Emma Park Alignment Discussions
 - BLM Meetings in SLC.
 - Coordination with Metcalf Arch. Other cultural meetings with HDR and STB.
 - Coordination on Tribal cultural survey.
 - FOIA / GRAMA request documentation gathering and coordination.
 - Access permits.

2. Phase 32 – Milestone 2 Conceptual Engineering Services
 - HDR Engineering Workshop
 - Conceptual Engineering Services; Roadway crossings discussion.
 - Road Crossing data preparation and quality control review.

3. Phase 90 – Milestone 1 Mapping Services
 - Mapping coordinate system review and discussions.
 - Coordination with mapping companies and schedule.
 - Coordinated railroad crossings.
 - Detailed review of Aerographics data.
 - Wells Draw data review.
 - Urgent Emma Park targets and section corner prep work for the late addition.

4. Phase 93 – ROW Planning
 - Emma Park ROW discussions and coordination.

**Seven County Infrastructure Coalition – Engineering, Planning, Coordination
(Category 8)**

1. 3A - Coalition Website
 - Website updates and improvements.
 - Updated website content
 - Improvements to data stored online requiring secure access.

2. 3I – Navajo Mountain Regional Transportation Enhancements
 - Cost estimate preparation and design criteria review.
 - Transportation corridors and regional exhibits preparation.
 - Meetings to discuss costs and exhibits.

3. 3J – Inland Port Satellite Concept
 - Preliminary discussions with EFJ Consulting.
 - Inland Port company outreach.
 - Reviewed list of potential businesses impacted by project concept.

4. 3K – Planning and Studies
 - Budget review and updates.
 - Matrix updates.
 - Update and configure GIS content.
 - Executive summary discussion and document preparation.

5. 50 – Design Engineering
 - SCIC Budget Review.

**Seven County Infrastructure Coalition – Book Cliffs Transportation Corridor
Program Management**

1. Phase 30 – Environmental Planning, Phase 1
 - Coordination call, info exchange with Civco / Monument.
 - Team coordination.

Seven County Infrastructure Coalition – Leland Bench Utilities

1. Phase 31 Planning and Studies
 - WATER
 - Water meeting with Duane Moss.
 - Project team coordination.
 - Converted environmental data sets from tribe to KMZ format.

