MEMORANDUM

Date: December 18, 2019
To: Seven County Infrastructure Coalition
From: Michael Hawley, PE; Brian Barton, PE, Daniel Hawley, PE
Subject: Summary of Work

Seven County Infrastructure Coalition – Uinta Rail Line
1. Phase 12 – Milestone 2 Owner’s Representative
   - OEA preparation
   - ROW Coordination
   - NEPA Discussions
   - Morning Conference calls, technical team meetings.
   - GRAMA review meetings for Darrel Fordham.
   - Emma Park Alignment Discussions
   - BLM Meetings in SLC.
   - Coordination with Metcalf Arch. Other cultural meetings with HDR and STB.
   - Coordination on Tribal cultural survey.
   - FOIA / GRAMA request documentation gathering and coordination.
   - Access permits.

2. Phase 32 – Milestone 2 Conceptual Engineering Services
   - HDR Engineering Workshop
   - Conceptual Engineering Services; Roadway crossings discussion.
   - Road Crossing data preparation and quality control review.

3. Phase 90 – Milestone 1 Mapping Services
   - Mapping coordinate system review and discussions.
   - Coordination with mapping companies and schedule.
   - Coordinated railroad crossings.
   - Detailed review of Aerographics data.
   - Wells Draw data review.
   - Urgent Emma Park targets and section corner prep work for the late addition.

4. Phase 93 – ROW Planning
   - Emma Park ROW discussions and coordination.
Seven County Infrastructure Coalition – Engineering, Planning, Coordination (Category 8)

1. 3A - Coalition Website
   o Website updates and improvements.
   o Updated website content
   o Improvements to data stored online requiring secure access.

2. 3I – Navajo Mountain Regional Transportation Enhancements
   o Cost estimate preparation and design criteria review.
   o Transportation corridors and regional exhibits preparation.
   o Meetings to discuss costs and exhibits.

3. 3J – Inland Port Satellite Concept
   o Preliminary discussions with EFJ Consulting.
   o Inland Port company outreach.
   o Reviewed list of potential businesses impacted by project concept.

4. 3K – Planning and Studies
   o Budget review and updates.
   o Matrix updates.
   o Update and configure GIS content.
   o Executive summary discussion and document preparation.

5. 50 – Design Engineering
   o SCIC Budget Review.

Seven County Infrastructure Coalition – Book Cliffs Transportation Corridor Program Management

1. Phase 30 – Environmental Planning, Phase 1
   o Coordination call, info exchange with Civco / Monument.
   o Team coordination.

Seven County Infrastructure Coalition – Leland Bench Utilities

1. Phase 31 Planning and Studies
   o WATER
     ▪ Water meeting with Duane Moss.
     ▪ Project team coordination.
     ▪ Converted environmental data sets from tribe to KMZ format.