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**MEMORANDUM**

**Date:** November 8, 2019  
**To:** Seven County Infrastructure Coalition  
**From:** Michael Hawley, PE; Brian Barton, PE, Daniel Hawley, PE  
**Subject:** **Summary of Work for Invoices**

**Seven County Infrastructure Coalition – Uinta Rail Line**

1. Phase 12 –Owner’s Representative
  - Morning Conference calls, technical team meetings.
  - Tribal and cultural coordination.
  - Coalition Board meeting, OEA meetings.
  - Meeting with State BLM in SLC.
  - Weekly meetings, POD preparation.
  - Coordination with STB.
  - FOIA / GRAMA request documentation gathering and coordination.
  - GRAMA appeal coordination and gathering.
2. Phase 90 – Milestone 1 Mapping Services
  - Mapping schedule coordination and development.
  - Aerial Company notice to move forward.
  - Review of flight plan.
  - Aerial data Quality Control review.
  - Access permit coordination, aerial targets.
  - Surface creation, review of cross section discrepancies and working to smooth out surface.
  - Set aerial targets and coordinated with property plat information.
  - Coordination with property owners throughout survey process.
  - Utility contacting.
  - Property Owner discussions and map review.
3. Phase 91 – Right-of-Way Acquisition
  - Star Point Enterprises Services.
4. Phase 93 – ROW Planning
  - Property Owner access discussions and coordination with Abotts.
  - ROW discussions and planning for Argyle Canyon Road.
  - Coordination with Don Hamilton and Starpoint.

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**Seven County Infrastructure Coalition – Engineering, Planning, Coordination  
(Category 8)**

1. 3A - Coalition Website
  - Website updates and improvements.
  - Updated Daggett trail files.
  
2. 3I – Navajo Mountain Regional Transportation Enhancements
  - Meeting in Monticello to scope the regional transportation system.
  - Review of Navajo Mountain plans.
  - Conceptual design exhibits.
  
3. 3J – Inland Port Satellite Concept
  - Inland Port satellite meeting with Sevier County personnel.
  - Kickoff Discussion with Cody Deeter with EFG Consulting.
  - Began matrix evaluation.
  - Reviewed list of potential businesses impacted by project concept.
  
4. 3K – Planning and Studies
  - Matrix updates.
  - Project Delivery sheet and project flow chart updates.
  - Update to planning and analysis data.
  - Updated server services for webmaps.

**Seven County Infrastructure Coalition – Leland Bench Utilities**

1. Phase 31 Planning and Studies
  - GAS
    - Project Description and GRAMA.
    - Harris Group work.
  
  - WATER
    - Monthly update meeting.
    - Upgrader water description call relating to GRAMA request.
    - Sent John Thompson link for documents.

