WORK RELEASE NO. 2018-1 COVER SHEET

DAGGETT AND UINTAH COUNTIES TRAILS MASTER PLAN

SEVEN COUNTY INFRASTRUCTURE COALITION
Attn: Michael McKee/Seth Oveson
751 East 100 North
Price, Utah 84501

EXECUTION AND EFFECTIVE DATE

This Work Release No. 2018-1 has been executed by the duly authorized representatives of the parties and shall be effective as of the date of execution by CLIENT.

ENGINEER
SUNRISE ENGINEERING, INC.

By: ____________________________
Name: Marvin J Wilson, P.E.
Title: Senior Vice President
Date: 2/6/2018

CLIENT
SEVEN COUNTY INFRASTRUCTURE COALITION

By: Michael J McKee
Name: Michael J McKee
Title: Executive Director
Date: 3-23-2018
WORK RELEASE NO. 2018-1

This Work Release is entered into by and between SEVEN COUNTY INFRASTRUCTURE COALITION (CLIENT) and SUNRISE ENGINEERING, INC. (ENGINEER).

RECTORAL

Pursuant to Article 1 of the Agreement for Engineering and Technical Services, dated 26 January, 2018, hereinafter referred to as the “Contract”, CLIENT and ENGINEER desire to identify certain work and service to be performed by ENGINEER pursuant to the Contract. CLIENT intends to complete a trails master plan for Daggett and Uintah Counties for which ENGINEER agrees to perform various professional engineering services.

ARTICLES

It is therefore agreed that ENGINEER will perform the following:

ARTICLE 1. SCOPE OF WORK

The ENGINEER will provide the following services as hereinafter described, as requested by the CLIENT, and which are necessary and associated with the requests of the CLIENT, within generally accepted industry standards. This scope is also compatible with and supports the applicable sections of the CLIENT’s State Parks agreement for funding the project. These services include:

- Development of Trails Database (GIS format)
  - Existing trails:
    - Motorized (OHV, snowmobile)
    - Non-motorized (Bicycling, equestrian, hiking, cross country ski)
    - Other Routes being used
    - Connections to adjacent counties
      - Condition and uses of trail
      - History of trail
      - Known/potential maintenance issues
  - Potential Trails
    - Historic
    - New
    - Improved from existing infrastructure or previously completed plans
  - Existing rights-of-way (ROW)
    - Type
    - ROW width
    - Opportunity for trail within ROW?
  - Environmental data pertinent to each trail
    - Landownership (USFS, SITLA, private, etc.)
    - Threatened and endangered species habitat, critical habitat
    - Wetlands and waters
    - Designated areas (ACECs, IRAs, WSA, etc.)
Data would be collected from sources such as:
- Daggett and Uintah Counties (GIS department, Roads department)
- State of Utah AGRC, SITLA, DWR
- Land management agencies (Ashley National Forest, BLM)
- Seven County Infrastructure Coalition

**Partner and Stakeholder development and coordination**
- Hold a project partner kickoff meeting and provide monthly progress reports to
  - Daggett County/Uintah County
  - State Parks
  - Seven County Infrastructure Coalition
- Coordinate with Stakeholders (anticipated 4 meetings each entity)
  - Public Land Management Entities
    - Forest Service
    - BLM
    - SITLA
    - UDWR
  - Local Government
    - Manila
    - Dutch John
  - Private Entities with interest in trails

**Public Involvement**
- Conduct Public meetings (2 in Manila, 2 in Dutch John anticipated)
  - Receive input from the public on need and interest
  - Receive input on proposed projects and plan priorities

**Trails Master Planning (analysis of collected data)**
- Identify recreation routes within the counties and standards/guidelines for trail use
- Identify other travel routes within the counties
- Identify interconnectivity opportunities
- Suggested improvements to existing infrastructure (trails, trailheads)
- Analysis of existing plans in place (County general plans, RMPs, etc.)
- Create a Projects Priority List/Implementation Plan
  - Short-term plan (0-5 years)
  - Mid-term plan (5-10 years)
  - Long-term plan (10+ years)
  - Economic benefits summary
- Trails marketing plan
  - Recommendations on distributing trails data locally and for tourism
  - Suggestions on using trails to increase tourism
  - Resources list for marketing trails for tourism and economic development
- Coordination Plan for working with Land Management Agencies

**Final Deliverable Trails Master Plan to include:**
- Projects Priority List and Implementation Plan
- GIS database of trails and routes in Daggett County and connections to Uintah County (Delivered in electronic format to SCIC)
- Summary Presentation to Project Partners (SCIC, Daggett County, State Parks)
It is anticipated that these services will be completed within 1 year from the authorization and execution of this work release.

ARTICLE 2. COMPENSATION

CLIENT agrees to compensate ENGINEER for services detailed in this work release on a Cost Plus to a maximum basis with a budget amount of Two Hundred Thousand Dollars ($200,000).

As a matter of practice, the ENGINEER and CLIENT will communicate on expected fees prior to ENGINEER’s performing any work, and the ENGINEER will not commence work until approved to do so by the CLIENT.

ARTICLE 3. INVOICING

Instructions and invoices submitted pursuant to this Work Release will be sent to:

SEVEN COUNTY INFRASTRUCTURE COALITION
Attn: Michael McKee/Seth Oveson
751 East 100 North
Price, Utah 84501

Invoices will be submitted monthly based on the prior month’s effort, and are due and payable within (30) thirty days.
# SUNRISE ENGINEERING

## FEE SCHEDULE

**EXHIBIT A**

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## REIMBURSABLE EXPENSE SCHEDULE

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Fees automatically change after the beginning of the year, and are subject to change on other occasions. Base 01-2018